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VBA Training Syllabus

- Introduction
- How to add Developer Tool bar
- Options in Developer Tool bar
- Record a Macro Edit the recorded macro
- ActiveX Controls
- Form Controls
- Excel dialog Sheets
- Options is VBA Screen
- Enable properties
- Views in VBA Screen
- Locking of projects
- Run option
- Break options
- Immediate Windows
- Basic User forms
- References
- Object library

Advanced Topics

Working with VBA Editor

Option Explicit/Base coding

- Worksheet Events

- VBA Programming Concept

- VBA Syntax and Semantics

- Variable types and Declarations

- Repeating Actions with Loops

- Procedures

- File handling

- Controlling 3rd party applications

- Excel Object Mode

- Workbooks and Worksheets

- Error handlings

- Functions in VBA

- How to apply Worksheet functions in VBA

- Advanced User forms

- Connecting Data from Excel to User forms

Other Activities

Assessments

- **Objective Assessments**

  -- Syntactical based

  -- Scenario based

  Note: At least 2 objective based assessments in each module

- **Hands On – Practical Assessments**

  -- Scenario based

  Note: At least 2 Hands on assessments in each module

Assignments

- **Hands On – Practical Assignments**

  Note: At least 4 Hands on assignments in each module

Tasks – Home Work

- **Regular tasks on each module**

  Note: Tasks are focused more to improve self learning

Resume Support & Interview Preparation

- **Work on one or two mini projects**
- **Discuss and convert the current working project into VBA project to add in resume & to explain VBA experience in interviews**